KAMRA TAD-DEPUTATI

Parlament ta' Malta

Sejħa għal Offerti ta' Servizzi Awdjoviżivi

Skop u Termini u Kundizzjonijiet

Il-Parlament ta' Malta, (il-Parlament) se jkun qed jospita laqgħa tal-Kumitat ta' Tmexxija tal-Grupp 12+ fi ħdan l-Unjoni Interparlamentari (IPU) nhar il-Ġimgħa, 25 ta' Settembru, 2026.

Il-laqgħa se ssir f'format hybrid u se teħtieġ remote interpretation , bl-interpreti (ipprovduti mill-organizzazzjoni tal-IPU) jipprovdu servizzi ta' interpretazzjoni online lid-delegati li jattendu fiżikament kif ukoll lil dawk li jkunu qed isegwu l-proċedimenti tal-konferenza online. Il-laqgħa se jsir fis-Sala Isouard, Teatru Manoel, u se tkun irranġata f'U-shape setting. Il-ħinijiet se jiġu kkonfermati aktar 'il quddiem.

L-għan ta' din is-sejħa hija għall-provvediment ta':

Installazzjoni, tħaddim u żarmar ta' tagħmir awdjoviżiv;

Konferenza hybrid, b'remote interpretation; u
Audio recording

Servizzi awdjoviżivi u tagħmir ieħor

Data	Deskrizzjoni tal-oġġett	Kwantità
Il-Ġimgħa, 25 ta' Settembru, 2026	Sistema PA adegwata biex takkomoda madwar 25 mistieden (uħud mill-mistednin jistgħu jattendu online)	1
	Unit għad-Delegati: Kull unit għandha tinkludi mikrofoni (gooseneck lectern mics) meħtieġa biex isiru interventi, kif ukoll integrated speakers, funzjoni 'push to talk' u funzjoni biex tagħmel talba biex titkellem. Il-unit għandha tinkludi wkoll il-faċilitajiet biex tagħżel stazzjon b'lingwi differenti (Inġliż u Franċiż) u li jitqabbdu headsets mal-unit Kull unit se tinqasam bejn żewġ delegati	Madwar 12

THE HOUSE OF REPRESENTATIVES

Parliament of Malta

Call for Quotations for Audio-Visual Services

Scope and Terms and Conditions

The House of Representatives, Parliament of Malta, will host a Steering Committee meeting of the 12+ Group within the Inter-parliamentary Union (IPU) on Friday, 25 September, 2026.

The meeting will be held in a hybrid format and will require remote interpretation, with interpreters (provided by the IPU organisation) delivering interpretation services online to delegates attending in-person and to those following the conference proceedings online. The meeting will be held at Sala Isouard, Manoel Theatre, and will be arranged in a U-shape setting. Timings are to be confirmed at a later stage.

The purpose of this call is for the provision of:

Installation, operating and dismantling of audio-visual equipment;
Hybrid conference with remote interpretation; and
Audio-recording.

Audio-visual and other equipment

Date	Description of item	Quantity
Friday, 25th September 2026	A PA System: A PA System adequate to cater for approx. 25 guests	1
	Delegates Unit: Each unit should include a microphone (gooseneck lectern mics) required to make interventions as well as integrated speakers, push to talk function and request to speak function. The unit should also include the facilities to select different language channels (English and French) and connect headsets to the unit Each delegate unit will be shared between two delegates	Approx. 12

Unit għaċ-chairperson bi prijorità, li tinkludi funzjonalitajiet addizzjonali: Din l-unit għandha tinkludi mikrofonu (gooseneck lectern microphone), kif ukoll speakers integrati u funzjoni push-to-talk. L-unità għandha tinkludi wkoll il-faċilità li jintgħażlu stazzjonijiet ta' lingwi differenti (Inġliż u Franċiż) u li jitqabbdu headphones mal-unità	1	Delegates unit for the chairperson with priority, containing extra functionalities: This unit should include a microphone (gooseneck lectern mics) as well as integrated speakers and push-to-talk function. The unit should also include the facilities to select different language channels (English and French) and connect headsets to the unit	1
Headphones u receivers biex jiġu konnessi mal-units tad-delegati	Madwar 25	Headsets and receivers to be connected to the delegates' unit	Approx. 25
Comfort Monitor b'daqs ta madwar 50'' inch li jitqiegħed quddiem il-mejda prinċipali	1 (in-numru huwa soġġett għal żjara fuq il-post)	Comfort monitor (approx. 50'' inch) to be placed in front of the head table	1 (amount is subject to a site-visit)
Sett ta' backup ta' units għad-delegati kif ukoll headphones u receivers	L-ammont għandu jiġi determinat mill-fornitur	Backup set of delegates units as well as headsets and receivers	Amount to be determined by the supplier
Technicians fuq il-post	L-ammont għandu jiġi determinat mill-fornitur	Technicians on site	Amount to be determined by the supplier

Remote interpretation u tħaddim ta' konferenza hybrid

Data	Deskrizzjoni tal-oġġett	Kwantità
Il-Ġimgħa, 25 ta' Settembru, 2026	Tagħmir għall-remote interpretation Il-parteċipanti se jattendu kemm online kif ukoll fiżikament. L-interpretazzjoni se tiġi pprovduta online; għalhekk mhux ser jkun meħtieġ setup fiżiku għall-interpretazzjoni. Il-fornitur għandu jiżgura li l-parteċipanti kollha, kemm dawk preżenti fuq il-post kif ukoll dawk online, ikunu jistgħu jisimgħu l-interpretazzjoni b'mod ċar Il-fornitur għandu jiżgura wkoll li d-diskussjonijiet kollha li jsiru fiżikament jiġu trażmessi lill-interpreti remoti u lill-parteċipanti li jkunu qed isegwu l-proċeduri online, li għandu wkoll ikollhom il-faċilità li jagħżlu l-lingwa preferuta tagħhom u viċi versa	

Remote Interpretation and management of a hybrid conference

Date	Description of item	Quantity
Friday, 25th September, 2026	Equipment for remote interpretation Participants will attend both online and in person. Interpretation will be provided remotely; no physical interpretation setup is required. The supplier must ensure that all participants, whether onsite or online, can clearly hear the interpretation The supplier must ensure that all in-person discussions are transmitted to the remote interpreters and to participants following the proceedings online, who must also be able to select their preferred language, and vice versa	

Kameras PTZ (4K) ta' kwalità għolja għal-laqgħa hybrid	L-ammont għandu jiġi determinat mill-fornitur	High-quality PTZ Cameras (4K) for the hybrid meeting	Amount to be determined by the supplier
Konnettività għal-laqgħa hybrid		Connectivity for the hybrid meeting	
Technicians, u camera attendants fuq il-post	L-ammont għandu jiġi determinat mill-fornitur	Technicians and camera attendants on site	Amount to be determined by the supplier

Audio-Recording

Data	Deskrizzjoni tal-oġġett	Kwantità
Il-Ġimgħa, 25 ta' Settembru, 2026	Reġistrazzjoni awdjo tal-proċeduri	1

Audio recording

Date	Description of item	Quantity
Friday, 25th September, 2026	Audio recording of the proceedings	1

Aktar Informazzjoni

Minħabba li dan huwa avveniment ta' livell għoli, il-persunal fil-post irid ikun liebes b'mod xieraq.

Dan l-Uffiċċju jirriżerva d-dritt li jitlob site visit fil-post qabel ma jagħti l-approvazzjoni għas-servizz.

It-tagħmir kollu meħtieġ għall-konferenza għandu jiġi installat fil-post nhar il-Ħamis, 24 ta' Settembru, 2026.

It-tagħmir għandu jkun kompletament operattiv u ttestjat fil-preżenza ta' dan l-Uffiċċju sa filgħodu tal-Ġimgħa, 25 ta' Settembru 2026.

It-tagħmir kollu għandu jiġi żarmat nhar il-Ġimgħa, 25 ta' Settembru, 2026, wara l-avveniment.

Sottomissjoni tal-Offerti

L-offerti għandhom jiġu indirizzati lil: L-Iskrivan tal-Kamra, il-Kamra tad-Deputati, il-Parlament ta' Malta, Pjazza l-Ħelsien, Il-Belt Valletta, VLT 1010, jew sottomessi elettronikament fl-indirizz elettroniku (dcs.parlament@parlament.mt) sa mhux aktar tard minn nofsinhar tal-Erbgħa, 3 ta' Ġunju, 2026.

L-organizzaturi jirriżervaw id-dritt li jemendaw is-servizzi mitluba hawn fuq, b'konsultazzjoni mal-offerent magħżul.

It-22 ta' Mejju, 2026

Other information

Given that this is a high-level event, all personnel at the venue must be dressed appropriately.

This Office reserves the right to request a site visit to the venue prior to granting approval of service.

All equipment required for the conference is to be installed at the hotel on Thursday, 24th September, 2026.

The equipment shall be fully operational and tested in the presence of this Office by Friday, 25th September, 2026, in the morning.

All equipment shall be dismantled on Friday, 25th September, 2026, after the event.

Submission of Quotations

Offers are to be addressed to: The Clerk of the House, House of Representatives, Parliament of Malta, Pjazza l-Ħelsien, Valletta VLT 1010, or submitted electronically on the following email address (dcs.parlament@parlament.mt) by not later than noon of Wednesday, 3rd June, 2026.

The organisers reserve the right to amend the services requested above, in consultation with the selected bidder.

22nd May, 2026